

PI STATUS BY PROJECT is now available in SPS proposals.

When a proposed PI does not have [PI status](#) because they are not a member of the regular rank faculty at Duke University, this new functionality will allow the proposed PI (or Co-PI) to be added to the proposal and work to continue on an SPS proposal until approval is granted. This might occur when there is an incoming faculty member transferring a grant to Duke or in any other case where a PI Status request is pending review and approval.

When a user initiates a Proposal the proposed PI can be added:
(SPS DEV #159587)

The screenshot shows the 'SPS - Proposals' interface. At the top, there is a navigation bar with 'Search', 'Main', 'Personnel', 'Facilities', 'Budget', 'Protocols', 'Studies', and 'Validate All'. Below this, a summary table displays the following information:

Short Title	Amy's Testing of the PI Status by proje
Project Dates	10/01/2022 - 09/30/2025
Clinical Trial?	No
Initiated By	Amy C. Barbee (DEV) [icon]
Dept. Pre-Award Liaison (PAL)	Amy C. Barbee (DEV) [icon]

A warning message states: ***** Proposal Attestations Not Yet Sent**

Below the summary, there are tabs for 'Main', 'Sponsor', 'Admin', 'Activity', 'International Activities', 'Clearances', 'Federal Info', and 'Summary of Work'. The 'Main' tab is active, showing a form with the following fields:

- * Short Title: Amy's Testing of the PI Status by project
- * Full Title: Amy's Testing of the PI Status by project
- * Date Initialized: 12/17/2021 [calendar icon]
- Originating Proposal ID: [empty field]

The screenshot shows the 'Principal Investigator' and 'Co-PI(s) and/or Fellow Information' form. The 'Principal Investigator' section includes:

- * Name: Justin Dash (DEV) [search icon] [info icon]
- * Title: Professor
- * Duke Org: 6860010606 - Administrative Devel [dropdown]
- PI Status:
- Project-Specific PI Status:

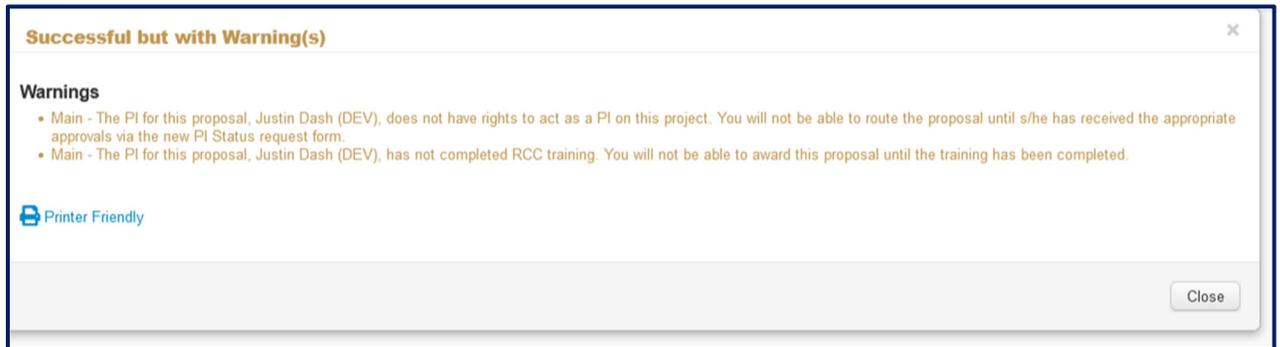
The 'Co-PI(s) and/or Fellow Information' section includes:

Duke Role	Name	Duke Org	PI Status	Project-Specific PI Status	Multi-PI
x Co-PI	Barbee (DEV), Amy C. [search icon] [info icon]	6860010403 - Information Technolo [dropdown]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Buttons at the bottom: Save, Validate, Cancel.

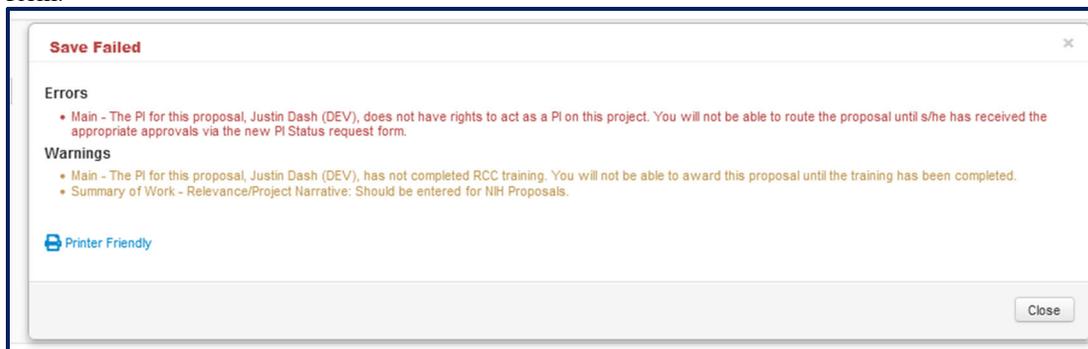
Upon Save there will be a warning to alert of the necessary approval:

- Main - The Co-PI/Multi-PI for this proposal, Amy C. Barbee (DEV), does not have rights to act as a PI on this project. You will not be able to route the proposal until s/he has received the appropriate approvals via the new PI Status request form.
- Main - The PI for this proposal, Justin Dash (DEV), does not have rights to act as a PI on this project. You will not be able to route the proposal until s/he has received the appropriate approvals via the new PI Status request form.



The proposal will not be able to be Locked and Routed until the PI Status request has been approved and entered by the Central office. There will be an Error shown below upon Validate:

- Main - The PI for this proposal, Justin Dash (DEV), does not have rights to act as a PI on this project. You will not be able to route the proposal until s/he has received the appropriate approvals via the new PI Status request form.



The same functionality is in place for addition of a Co-PI or Multi PI:

Co-PI(s) and/or Fellow Information		PI Status		
Duke Role	* Name	* Duke Org	Project-Specific PI Status	Multi-PI
x Co-PI	Barbee (DEV), Amy C.	6860010403 - Information Technok	<input type="checkbox"/>	<input type="checkbox"/>
+ Add Co-PI		+ Add Fellow/Trainee		

A [PI Status request](#) must be submitted by an individual from the owning org with the appropriate SPS rights and privileges from the Org unit that will administer the project. In situations where the org unit

who will administer the award is not the home unit for the proposed PI, the unit that owns the individual and the unit that will administer the award should collaborate to submit the request for PI Eligibility.

If a PI Status request has been submitted and there are questions please contact:
For SOM/SON (MNMC) Alyssa Dack alyssa.dack@duke.edu
For Campus (PAMC) Keith Hurka-Owen kpho@duke.edu or Michelle Rigsbee michelle.rigsbee@duke.edu

When the PI Status request has been approved and the Central office updates the SPS record (shown below) the record can be Validated, Locked and Routed for review and approval.

Principal Investigator

* Name: Justin Dash (DEV) [Search] [Info]

* Title: Professor

* Duke Org: 6860010606 - Administrative Deve [Dropdown]

PI Status

Project-Specific PI Status

Co-PI(s) and/or Fellow Information

Duke Role	* Name	* Duke Org	PI Status	Project-Specific PI Status	Multi-PI
x Co-PI	Barbee (DEV), Amy C. [Search] [Info]	6860010403 - Information Technok [Dropdown]	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

+ Add Co-PI + Add Fellow/Trainee