

November 28, 2001

MEMORANDUM

To: Kate Bartlett Kristina Johnson
Doug Breeden Greg Jones
Bill Chafe Bill Schlesinger
Mary Champagne Lew Siegel

From: Peter Lange
R. Sanders Williams

Re: ICR Distribution on Cross-School Grants

Based on discussions within the Provost's office and between the Provost's office and the School of Medicine, we would like to announce the formalizing of a policy for the distribution of indirect cost recoveries on grants that involve researchers from more than one school. While the concept of distributing the indirect costs among participating schools on such grants has existed for some time, it appears that this has not often been followed through on in practice. With this memo we are establishing that all such grants will be subject to the distribution rules described below.

As of November 1, 2001, all grants involving investigators from multiple schools will be set up with subcodes and the appropriate BFR code for each participating department to distribute the ICRs among the participating schools on the basis of the ICR-generating direct costs that go to each departmental unit. This should insure that the indirect cost reimbursements flow in accordance with our agreed upon principles to the units providing the administrative support and space for the participating PI's. It is important to recognize there will be occasional situations where the distribution of ICRs will not strictly follow the distribution of the direct costs. Examples could include an asymmetric distribution of the administration of a grant or the failure of the direct costs to reflect the actual site(s) where the research is taking place. In those instances, we will need to negotiate a reasonable distribution of the ICRs based on the general principles set out by Jim Roberts in his memo of May 10th (which was discussed by the Deans and their business officers last spring and is attached). We trust that the Office of Research Support and the Office of Grants and Contracts will be able to set up the subcodes and distribute the indirect costs in a manner that will be seamless and transparent to the participating PIs.

We believe this arrangement reflects the current spirit of cooperation among all units within the University, especially between campus and the School of Medicine. If you have any

questions about how this policy will work, please contact the requisite grants administrator in the Office of Research Support or the Office of Grants and Contracts, as appropriate.

pjm

c: Willard Budzinski
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